

PAYMENT TERMINAL USER GUIDE

ICT220



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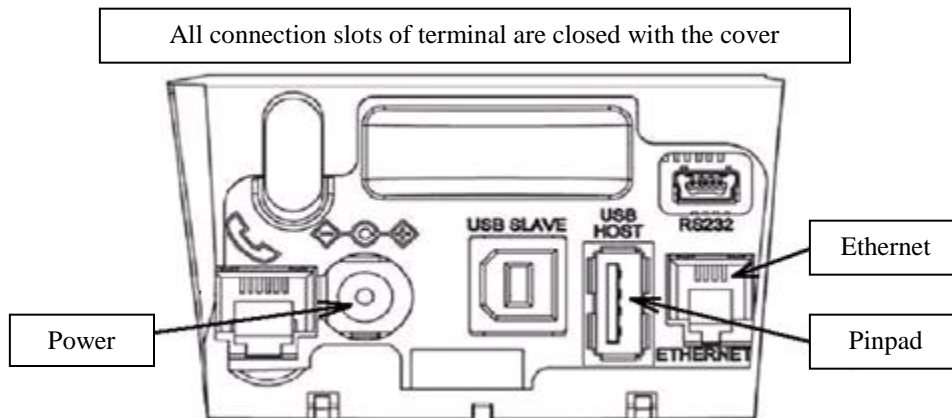
Nets Estonia AS
Tartu mnt 63, 10115 Tallinn

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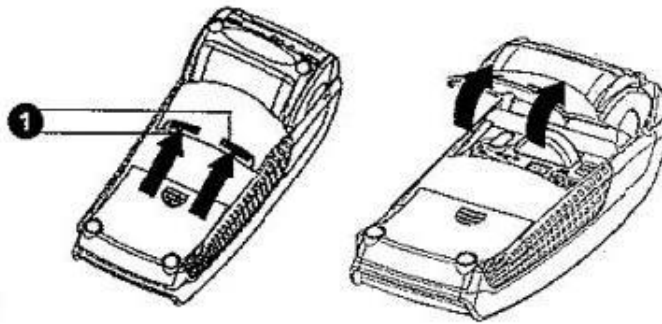
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1. PREPARATION OF A NEW PAYMENT TERMINAL FOR OPERATION

- Take the terminal and the pinpad out of the packaging.
- **Your new payment terminal is already prepared for operation. There is no need to change any data in the terminal or upload any new software.**
- Where LAN connection is used, connect the computer network cable to ETHERNET slot.
- Connect the power source connector to the terminal. Connect the power source jack to the electricity network.
- Close the cover for terminal connection slots.



Cover removal




Press on the buttons on the sides of the cover (see, figure 1) and pull the cover upwards.

Restart

To perform restart simultaneously press on the YELLOW and POINT buttons.

2. SALES TRANSACTION WITH A CHIP CARD

2.1 SALES TRANSACTION

ACTION	PINPAD	TERMINAL
The terminal is in the standby mode.	Laipni lūdzam!	Laipni lūdzam!
Enter the sum of the transaction as a final sum. For instance, 319 (3.19 EUR) Then press the green key (ENTER).	Lūdzu, uzgaidiet	Summa (EUR) 3.19
Ask the customer to insert the chip card in the reader of PIN PAD	Uzrādiet karti 3.19 EUR 	Kartes trans 3.19 Uzrādiet karti
Where the pinpad prompts to select the language, the card owner shall use F2 and F3 keys to select the suitable language and then press the green key (ENTER) to confirm.	Izvēlieties valodu English Estonian Russian Latvian	Lūdzu, uzgaidiet
Where the card has several functions, they will be shown on the pinpad's screen. The card owner shall use F2 and F3 keys to select the suitable function and then press the green key (ENTER) to confirm. Where the card has only one function, no choice is presented on the screen.	Izvēlieties AID VISA CREDIT VISA DEBIT	Lūdzu, uzgaidiet
Where the terminal asks for the PIN code the customer shall enter the PIN code using the PINPAD keys. <ul style="list-style-type: none"> Where the code was entered incorrectly, the yellow button may be used to delete the numbers and the PIN code then may be entered once again. Where the terminal does not ask for the PIN code, no respective message appears on the screen. 	Ļevadiet PIN 3.19 EUR -	Lūdzu, uzgaidiet, PIN reģistrācija...

The terminal shall perform automatic control and the following information will appear on the screen:

Where the PIN code was entered correctly, the terminal connects to the control center and performs automatic control.	PIN kods pareizs	PIN kods pareizs
The terminal receives response from the control center.		Gaidām atbildi... Lūdzu, uzgaidiet
Remove the card from the reader.	Trans. Pabeigta Paņemiet karti	Trans. Pabeigta Paņemiet karti
At the end of the transaction the terminal asks confirmation for printing of the receipt. When the red button is pressed the buyer's receipt is not printed.	Lūdzu, uzgaidiet	Paņemiet kvīti un spied taust.

Seller's receipt

KARTES APMAKSAS KVĪTS
Terminals

KOMPĀNIJA NOSAUKUMS
ADRESE
Termināls: HPC111111 Reģ.: 12345673 Kase: 101
Maksājumu karte

VISA
AID: A0000000012345
PAN: *****0017
CID: 40 TC:95D248A23412E422
TVR: 0000000000 TSI:0000 CVMR:000000

TRANSAKCIJA

Kvīts:123456 Laiks:12.11.2013 13:28:04
Autoriz. nr.: 123223 T1

Summa: 3.19 EUR

TRANS. PABEIGTA
PIN PĀRBAUDĪTS

.....
ID karte() Vadītāja apl.() Pase() Cits nr.

Buyer's receipt

Sveicintāti!
KARTES APMAKSAS KVĪTS
Terminals

KOMPĀNIJA NOSAUKUMS
ADRESE
Termināls: HPC111111 Reģ.: 12345673 Kase: 101
Maksājumu karte

VISA
AID: A0000000012345
PAN: *****0017
CID: 40 TC:95D248A23412E422
TVR: 0000000000 TSI:0000 CVMR:000000

TRANSAKCIJA

Kvīts:123456 Laiks:12.11.2013 13:28:04
Autoriz. nr.: 123223 T1

Summa: 3.19 EUR

TRANS. PABEIGTA
PIN PĀRBAUDĪTS

Saglabājiēt kvīti bilances pārbaudei
UZ redzēšanos!

Notes:

THE FIRST RECEIPT IS FOR THE SELLER AND THE SECOND ONE IS FOR THE BUYER

- The transaction can be interrupted by pressing the RED button.
- In case of an error in entering the sum, corrections can be made using the YELLOW button.
- After the terminal controls the PIN code the text "PIN PĀRBAUDĪTS" is printed on the receipt.
- Where the receipt has no place for signature and the document number, the seller shall not ask for a signature and the document number of the card owner.

Where for some reason authorization of the payment terminal fails, the error message is printed out along with the error code and explanation.

2.2 VERBAL AUTHORIZATION

Where for any reason authorization of the transaction fails (the terminal is unable to establish connection with the bank or receive the respective answer from the bank) the terminal may ask the seller "Zvaniet bankai?"

If the seller selects < Jā > (presses the green button) the terminal prints out the necessary transaction details that should be provided to the customer service by calling Nets Estonia AS at 6 765 2267.	<p style="text-align: center;">Referral Zvaniet bankai</p> <p style="text-align: center;">Nē Jā</p>
The customer service employee registers the transaction manually and responds with the authorization code that is to be entered into the terminal.	<p style="text-align: center;">Autor. kods</p> <p style="text-align: center;">1234123412341234</p> <p style="text-align: center;">-</p> <p style="text-align: center;">Derīgs:1114 (mmgg)</p>

At the end of the transaction the terminal asks for confirmation for printing of the second receipt. When the red button is pressed the buyer's receipt is not printed.	Paņemiet kvīti un spied taust.
--	-----------------------------------

The transaction is complete.


Notes:

- The transaction can be interrupted by pressing the RED button.
- In case of an error in entering the sum and the card number, corrections can be made using the YELLOW button.
- In order to enter letters, press and hold the respective key until the required letter appears.

Example: Where it is necessary to type 00001N, simply type 00001 and then hold number 6 until the letter N appears on the screen.

2.3 REVERSAL

In order to reverse the transaction, do the following:

ACTION	PINPAD	TERMINAL
The terminal is in the standby mode. Press F1 key	Laipni lūdzam!	Laipni lūdzam!
From the menu select "Reversal" (to navigate through the menu use ▼ ▲ keys or F2 and F3 keys) and then press the green key (ENTER) to confirm.	Lūdzu, uzgaidiet	Transakcijas 1- Nosūtīt 2- Atcelšana 3- Kartes trans 4- Kvīts kopija ↵
Enter the number of the receipt that you wish to reverse and then press the green key (ENTER). Where the receipt number is not entered, the terminal shall reverse the last transaction.	Lūdzu, uzgaidiet	Atcelšana Izsniegt kvīti Nr. -
The terminal shall request confirmation for the reversal. To continue press < Jā > or the green key (ENTER). To cancel press < Nē > or the red key (CANCEL)	Lūdzu, uzgaidiet	Atcelšana? PAN:*****0001 Summa: 3.19 EUR Nē Jā
The chip card must be inserted in the PINPAD reader.	Uzrādiet karti -3.19 EUR 	Atcelšana -3.19 EUR Uzrādiet karti
Remove the card from the reader.	Karte kārtībā Paņemiet karti	Karte kārtībā Paņemiet karti

The terminal shall commence automatic control and the following information will be displayed:

The terminal dials the control center's number and performs the automatic control.	Pieslēgšanās... Lūdzu, uzgaidiet
The terminal receives an answer from the control center.	Transakcija Trans. Pabeigta
At the end of the transaction the terminal asks for confirmation for printing of the second receipt. When the red button is pressed the buyer's receipt is not printed	Paņemiet kvīti un spied taust

The transaction is complete.

Seller's receipt

KARTES APMAKSAS KVĪTS
 Terminals

KOMPĀNIJA NOSAUKUMS
ADRESE
 Termināls: HPC111111 Reģ.: 12345673 Kase: 101
Maksājumu karte

VISA
 AID: A0000000012345
 PAN: *****0017
 CID: 40 TC:95D248A23412E422
 TVR: 0000000000 TSI:0000 CVMR:000000

ATCELS PIRKUMS
 Kvīts:123456 Laiks:12.11.2013 13:28:04
 Autoriz. nr.: 123223 T1

Summa:
-3.19 EUR

Buyer's receipt

KARTES APMAKSAS KVĪTS
 Terminals

KOMPĀNIJA NOSAUKUMS
ADRESE
 Termināls: HPC111111 Reģ.: 12345673 Kase: 101
Maksājumu karte

VISA
 AID: A0000000012345
 PAN: *****0017
 CID: 40 TC:95D248A23412E422
 TVR: 0000000000 TSI:0000 CVMR:000000

ATCELS PIRKUMS
 Kvīts:123456 Laiks:12.11.2013 13:28:04
 Autoriz. nr.: 123223 T1

Summa:
-3.19 EUR


Saglabājiēt kvīti bilances bārbaudei
 UZ redzēšanos!

Notes:

- Only transactions in the terminal's memory can be reversed.
- Where the transaction has already been reversed or is not in the terminal's memory (e.g. already sent to the bank along with the transactions for the previous day), the terminal shall display the notification: **Neatrada transakc... Spiediet taust**

3. SALES TRANSACTION WITH A CONTACTLESS CARD

3.1 SALES TRANSACTION

ACTION	PINPAD	TERMINAL
The terminal is in the standby mode.	Laipni lūdzam!	Laipni lūdzam!
Enter the sum of the transaction as a final sum. For instance, 319 (3.19 EUR) Then press the green key (ENTER).	Lūdzu, uzgaidiet	SUMMA (EUR) Ievadiet summu... 3.19
<ul style="list-style-type: none"> In case of a contactless card transaction the card shall be touched against the pinpad's screen 	Uzrādiet karti 3.19 EUR 	Kartes trans <hr/> 3.19 EUR Uzrādiet karti

The terminal shall perform automatic control and the following information will appear on the screen

The terminal connects to the control center and performs automatic control.	Pieslēgšanās... Lūdzu, uzgaidiet	Pieslēgšanās... Lūdzu, uzgaidiet
The terminal receives response from the control center.		Gaidām atbildi...
The terminal receives the transaction confirmation from the control center.	Trans. Pabeigta Lūdzu, uzgaidiet	Trans. Pabeigta
At the end of the transaction the terminal asks for confirmation for printing of the second receipt. When the red button is pressed the buyer's receipt is not printed.		Paņemiet kvīti un spied taust.

The transaction is complete.

Notes:

Terminal can ask to use the card's chip. (For instance, where the sum exceeds the contactless transaction's limit).	<u>Info</u> Ievietojiet karti POS terminālī	<u>Info</u> Ievietojiet karti POS terminālī
Insert the chip card in the reader and perform the payment just as you would in case of an ordinary chip card transaction.	<u>Kartes trans</u> 11.00 EUR Uzrādiet karti	<u>Kartes trans</u> 11.00 EUR Uzrādiet karti

Seller's receipt

KARTES APMAKSAS KVĪTS
Terminals

KOMPĀNIJA NOSAUKUMS
ADRESE
Reģ.: 12345673 Kase: 101
Termināls: HPC11111

Maksājumu karte
"Mastercard" Contactless

Mastercard
AID: A0000000012345
PAN: *****0017
CID: 40 TC:95D248A23412E422
TVR: 0000000000 TSI:0000 CVMR:000000

TRANSAKCIJA

Kvīts:123456 Laiks:12.11.2013 13:28:04
Autoriz. nr.: 123223 T1

Summa: 3.19 EUR

TRANS. PABEIGTA

Buyer's receipt

Sveicintāti!
KARTES APMAKSAS KVĪTS
Terminals

KOMPĀNIJA NOSAUKUMS
ADRESE
Reģ.: 12345673 Kase: 101
Termināls: HPC11111

Maksājumu karte
"Mastercard" Contactless

Mastercard
AID: A0000000012345
PAN: *****0017
CID: 40 TC:95D248A23412E422
TVR: 0000000000 TSI:0000 CVMR:000000

TRANSAKCIJA

Kvīts:123456 Laiks:12.11.2013 13:28:04
Autoriz. nr.: 123223 T1

Summa: 3.19 EUR

TRANS. PABEIGTA
Saglabājiēt kvīti bilances bārbaudei
UZ redzēšanas!

Notes:

THE FIRST RECEIPT IS FOR THE SELLER AND THE SECOND ONE IS FOR THE BUYER

- The transaction can be interrupted by pressing the RED button.
- In case of an error in entering the sum, corrections can be made using the YELLOW button.
- Where the receipt has no place for signature and the document number, the seller shall not ask for a signature and the document number of the card owner.

ACTION	PINPAD	TERMINAL
Where the terminal prints a place for signature on the receipt, the seller shall ask for a signature and the document number of the card owner. After that the terminal asks to control correctness of the signature (its correspondence to the signature on the document).	Lūdzu parakstiet kvīti	Paraksta piepr. Paņemiet kvīti un spied taust
If the signature is correct, press JĀ . It completes the transaction. If the signature is incorrect, press NĒ . Terminal cancels the transaction and prints out an error notification.	Lūdzu parakstiet kvīti	Paraksts pareizs? NĒ JĀ

Where for some reason authorization of the payment terminal fails, the error message is printed out along with the error code and explanation.

KĻŪDAS PAZIŅOJUMS
Terminals

KOMPĀNIJA NOSAUKUMS
ADRESE
Reģ.: 12345673 Kase: 101
Termināls: HPC11111

Maksājumu karte
`Mastercard` Contactless

Mastercard
AID: A0000000012345
PAN: *****0017
CID: 40 TC:95D248A23412E422
TVR: 0000000000 TSI:0000 CVMR:000000

TRANSAKCIJA
Kvīts:123456 Laiks:12.11.2013 13:28:04
Bankas: 121- Summa pārsniegts limits
Atgriezt karti!

TRANSAKCIJA NEIZDEVĀS

3.2 VERBAL AUTHORIZATION

Verbal authorization is performed exactly as described for chip cards, see section 2.2.

3.3 REVERSAL

In order to reverse the transaction, do the following:

ACTION	PINPAD	TERMINAL
The terminal is in the standby mode. Press F1 key	Laipni lūdzam!	Laipni lūdzam!
From the menu select « Atcelšana » (to navigate through the menu use ▼ ▲ keys or F2 and F3 keys) and then press the green key (ENTER) to confirm.	Lūdzu, uzgaidiet	Transakcijas 1- Nosūtīt 2- Atcelšana 3- Kartes trans 4- Kvīts kopija ↓
Enter the number of the receipt that you wish to reverse and then press the green key (ENTER). Where the receipt number is not entered, the terminal shall reverse the last transaction.	Lūdzu, uzgaidiet	Atcelšana Izsniegt kvīti Nr. -
The terminal shall request confirmation for the reversal. To continue press < Jā > or the green key (ENTER). To cancel press < Nē > or the red key (CANCEL).	Lūdzu, uzgaidiet	Atcelšana? PAN:*****0001 Summa: 3.19 EUR Trans. Nr. 00001N Nē Jā

In case of contactless transaction, the terminal does not require the card for reversal!

The terminal shall commence automatic control and the following information will be displayed:

The terminal dials the control center's number and performs the automatic control.		Pieslēgšanās... Lūdzu, uzgaidiet
The terminal receives an answer from the control center.		Gaidām atbildi...
At the end of the transaction the terminal asks for confirmation for printing of the second receipt. When the red button is pressed the buyer's receipt is not printed.	Gaidām atbildi... Lūdzu, uzgaidiet	Paņemiet kvīti un spied taust.

The transaction is complete.

Notes:

- Only transactions in the terminal's memory can be reversed.
- Where the transaction has already been reversed or is not in the terminal's memory (e.g. already sent to the bank along with the transactions for the previous day), the terminal shall display the notification: **Neatrada transakc... Spiediet taust**

Seller's receipt

KARTES APMAKSAS KVĪTS
 Terminals

KOMPĀNIJA NOSAUKUMS
 ADRESE
 Reģ.: 12345673 Kase: 101
 Termināls: HPC11111

Maksājumu karte
 "Mastercard" Contactless

Mastercard
 AID: A0000000012345
 PAN: *****0017
 CID: 40 TC:95D248A23412E422
 TVR: 0000000000 TSI:0000 CVMR:000000

ATCELTS PIRKUMS

Kvīts:123456 Laiks:12.11.2013 13:28:04
 Autoriz. nr.: 123223 T1

Summa: -3.19 EUR

Buyer's receipt

KARTES APMAKSAS KVĪTS
 Terminals

KOMPĀNIJA NOSAUKUMS
 ADRESE
 Reģ.: 12345673 Kase: 101
 Termināls: HPC11111

Maksājumu karte
 "Mastercard" Contactless

Mastercard
 AID: A0000000012345
 PAN: *****0017
 CID: 40 TC:95D248A23412E422
 TVR: 0000000000 TSI:0000 CVMR:000000

ATCELTS PIRKUMS


Kvīts:123456 Laiks:12.11.2013 13:28:04
 Autoriz. nr.: 123223 T1

Summa: -3.19 EUR

Saglabājiēt kvīti bilances pārbaudei
 UZ redzēšanos!

4. SALES TRANSACTION WITH A MAGSTRIPE CARD

4.1 SALES TRANSACTION

ACTION	SCREEN
<p>The terminal is in the standby mode.</p> <p>Enter the sum of the transaction as a final sum, for instance 319 (3.19 EUR) and then press the green key (ENTER) to confirm.</p> <p>In order to correct the sum, press the yellow key.</p> <p>To cancel the transaction, press the red key.</p>	<p>Laipni lūdzam!</p>
<p>Swipe the customer's card through the reader.</p>	<p>Uzrādiet karti 3.19 EUR</p> 
	<p>Gaidām atbildi...</p>
<p>Enter the last four digits of the card's number.</p> <p>Press the green key (ENTER) to confirm. The terminal controls, whether the entered numbers correspond to the information on the magstripe.</p>	<p>Četri pēdējie cipari:</p> <p>-</p>

The terminal shall perform automatic control and the following information will appear on the screen:

<p>The terminal dials the control center's number</p>	<p>Pieslēgšanās...</p> <p>Lūdzu, uzgaidiet</p>
<p>The terminal has established connection with the control center and performs the automatic control.</p>	<p>Gaidām atbildi...</p> <p>Lūdzu, uzgaidiet</p>
<p>The terminal receives an answer from the control center. The answer's code is shown on the screen.</p>	<p>Transakcija Trans. Pabeigta</p>
<p>At the end of the transaction the terminal asks for confirmation for printing of the second receipt.</p> <p>When the red button is pressed the buyer's receipt is not printed.</p>	<p>Paņemiet kvīti un spied taust</p>

The transaction is complete.

Seller's receipt

KARTES APMAKSAS KVĪTS
Terminals

KOMPĀNIJA NOSAUKUMS
ADRESE
Termināls: HPC111111 Reģ.: 12345673 Kase: 101
Maksājumu karte

VISA
PAN: *****0017

TRANSAKCIJA
Kvīts:123456 Laiks:12.11.2013 13:28:04
Autoriz. nr.: 123223 T1

Summa: 3.19 EUR

TRANS. PABEIGTA
Paraksts

.....
ID karte() Vadiņāja apl.() Pase() Cits nr.

Card name
Card number

Number of the personal ID document, where the sum exceeds the control limit set for payment cards (filled in manually).

Buyer's receipt

Sveicintāti!
KARTES APMAKSAS KVĪTS
Terminals

KOMPĀNIJA NOSAUKUMS
ADRESE
Termināls: HPC111111 Reģ.: 12345673 Kase: 101
Maksājumu karte

VISA
PAN: *****0017

TRANSAKCIJA
Kvīts:123456 Laiks:12.11.2013 13:28:04
Autoriz. nr.: 123223 T1

Summa: 3.19 EUR

TRANS. PABEIGTA
Saglabājiēt kvīti bilances bārbaudei
UZ redzēšanos !

Where for some reason authorization of the payment terminal fails, the error message is printed out along with the error code and explanation.

KĻŪDAS PAZIŅOJUMS
Terminals

KOMPĀNIJA NOSAUKUMS
ADRESE
Termināls: HPC111111 Reģ.: 12345673 Kase: 101
Maksājumu karte

VISA
AID: A0000000012345
PAN: *****0017
CID: 40 TC:95D248A23412E422
TVR: 0000000000 TSI:0000 CVMR:000000

TRANSAKCIJA
Kvīts:123456 Laiks:12.11.2013 13:28:04
Bankas: 121- Summa pārsniegts limits
Atgriezti karti!


TRANSAKCIJA NEIZDEVĀS

4.2 VERBAL AUTHORIZATION

Verbal authorization is performed exactly as described for chip cards, see section 2.2.

4.3 REVERSAL IN CASE OF MAGSTRIPE CARDS

In order to reverse the transaction, do the following:

ACTION	SCREEN
The terminal is in the standby mode. Press F1 key	Laipni lūdzam!
From the menu select « Atcelšana » (to navigate through the menu use ▼ ▲ keys or F2 and F3 keys) and then press the green key (ENTER) to confirm.	Transakcijas 1- Nosūtīt 2- Atcelšana 3- Kartes trans 4- Kvīts kopija
Enter the number of the receipt that you wish to reverse and then press the green key (ENTER). Where the receipt number is not entered, the terminal shall reverse the last transaction.	Atcelšana Izsniegt kvīti Nr. -
The terminal shall request confirmation for the reversal. To continue press < Jā > or the green key (ENTER). To cancel press < Nē > or the red key (CANCEL).	Atcelšana? PAN:*****0001 Summa: 3.19 EUR Trans. Nr. 00001N Nē Jā
Swipe the customer's card through the reader.	Uzrādiet karti -3.19 EUR 
The terminal shall request confirmation of the card's authenticity. To continue press < Jā > or the green key (ENTER). To cancel press < Nē > or the red key (CANCEL).	Četri pēdējie cipari: Vai 0001 četru Pēdējais cipars Nē Jā
The terminal confirms authenticity of the card.	Karte kārtībā

The terminal shall commence automatic control and the following information will be displayed:

The terminal dials the control center's number and performs the automatic control.	Pieslēgšanās... Lūdzu, uzgaidiet
The terminal receives an answer from the control center.	Gaidām atbildi... Lūdzu, uzgaidiet
At the end of the transaction the terminal asks for confirmation for printing of the second receipt. When the red button is pressed the buyer's receipt is not printed.	Paņemiet kvīti un spied taust

The reversal is complete.

Seller's receipt

KARTES APMAKSAS KVĪTS
 Terminals

KOMPĀNIJA NOSAUKUMS
ADRESE
 Termināls: HPC11111 Reģ.: 12345673 Kase: 101
Maksājumu karte
 VISA
 PAN: *****0017
ATCELTS PIRKUMS
 Kvīts:123456 Laiks:12.11.2013 13:28:04
 Autoriz. nr.: 123223 T1
Summa: -3.19 EUR

Buyer's receipt

Sveicintāti!
KARTES APMAKSAS KVĪTS
 Terminals

KOMPĀNIJA NOSAUKUMS
ADRESE
 Termināls: HPC11111 Reģ.: 12345673 Kase: 101
Maksājumu karte
 VISA
 PAN: *****0017
ATCELTS PIRKUMS
 Kvīts:123456 Laiks:12.11.2013 13:28:04
 Autoriz. nr.: 123223 T1
Summa: -3.19 EUR
 Saglabājiēt kvīti bilances bārbaudei
 UZ redzēšanas !

Notes:

- Only transactions in the terminal's memory can be reversed.
- Where the transaction has already been reversed or is not in the terminal's memory (e.g. already sent to the bank along with the transactions for the previous day), the terminal shall display the notification: **Neatrada transakc... Spiediet taus.**

5. REPEATED PRINTOUT

Where necessary the terminal can print a copy of the receipt.

ACTION	SCREEN
The terminal is in the standby mode. Press F1 key	Laipni lūdzam!
From the menu select «Kvīts kopija» (to navigate through the menu use ▼ ▲ keys or F2 and F3 keys) and then press the green key (ENTER) to confirm.	Transakcijas 1- Nosūtīt 2- Atcelšana 3- Kartes trans 4- Kvīts kopija
Enter the number of receipt that you wish to reverse and then press the green key (ENTER). Where the receipt number is not entered, the terminal shall print out the last receipt. Where no receipt is found « Neatrada transakc... Spiediet taus. » message is displayed.	Kvīts kopija Izsniegt kvīti Nr. --
Tear off the receipt and press any key.	Paņemiet kvīti un spied taust.

Note:

- Repeated printout is only possible with regard to transactions performed on the same day.

6. REPORTS

ACTION	SCREEN
The terminal is in the standby mode. Press F1 key	Laipni lūdzam!
From the menu select « Info » (to navigate through the menu use ▼ ▲ keys or F2 and F3 keys) and then press the green key (ENTER) to confirm.	Transakcijas 1- Nosūtīt 2- Atcelšana 3- Kartes trans 4- Kvīts kopija 5-Info
Select Sūtīt ierakstu , if you wish to receive a copy of the previous sending report Select Patr Transakc , if you wish to receive today's report, <u>without sending transactions</u> . Select Skatīt transakc , if you wish to receive more information on a specific receipt.	Info 1- Sūtīt ierakstu 2- Patr Transakc 3- Skatīt transakc

7. CLOSING THE DAY

7.1 AUTOMATIC SENDING OF TRANSACTIONS

Daily transactions can be sent to the bank either automatically or manually. Automatic sending is performed at the time programmed in the terminal. While automatic sending is in process no transaction can be performed!

At the end of the communication session the terminal shall issue the report that demonstrates the number of transactions and the total sum.

TRANSAK. FAILS		
Nr 1		
Nosūtīšanas laiks: 01.01.2011 1:00		
KOMPĀNIJA NOSAUKUMS		
ADRESE		
Termināls: HPC111111 Reģ.: 12345673 Kase: 101		
Valūta: EUR (928)		
Set "VISA"		
Transakcijas	1	3.19
Atceltas	1	-3.19
Kopsumma	2	0.00
<hr/>		
Transakcijas	1	3.19
Atceltas	1	-3.19
Kopsumma	2	0.00
Received 1 pcs, 0.00 units		
Transakcijas nosūtītas OK		

NB! IF THIS REPORT IS NOT PRINTED OUT, APPARENTLY THE TRANSACTIONS HAVE NOT REACHED THE BANK!

Automatic sending is not performed where

- No transactions were made after the last report has been sent
- Sending was not successful, since the terminal was not plugged into the power network or the communication line used by the terminal was not available.
- **Where automatic sending fails:**
- SEND TRANSACTIONS MANUALLY

NB! Where automatic sending fails, contact customer service of Nets Estonia.

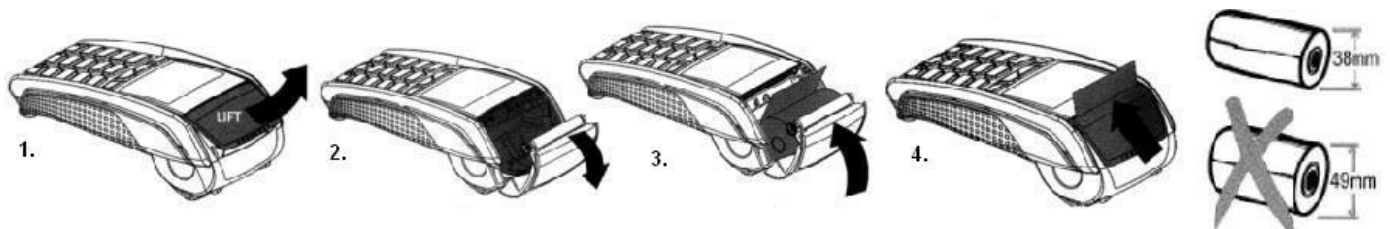
7.2 SENDING TRANSACTIONS MANUALLY

ACTION	SCREEN
The terminal is in the standby mode. Press F1 key	Laipni lūdzam!
From the menu select «Nosūtīšana» and then press the green key (ENTER) to confirm.	Transakcijas 1- Nosūtīt 2- Atcelšana 3- Kartes trans 4- Kvīts kopija
If you wish to send transactions, press < Jā > or press the green key (ENTER).	Transakcijas Pieteikt darīj.? Pārlicināts? Nē Jā
The terminal shall dial the control center's number.	Pieslēgšanās... Lūdzu, uzgaidiet
The terminal sends transactions	Transakcijas Nosūtīt

At the end of the communication session the terminal shall issue the report that demonstrates the number of transactions and the total sum.

8. REPLACEMENT OF THE PAPER ROLL

If a red line appears on receipts, the paper roll shall be replaced. Use only special thermal paper for the terminal.



- 1.-2. Open the paper roll cover
3. Place a new roll in place
4. Close the cover, tear off any excess paper